

Skyline High School

Student Handbook

Vision of School District 91

“Idaho Falls School District 91 will provide all students with a culture that empowers, instruction that engages, and technology that enables.:

Goals of District 91

- Purposeful Collaboration
- Engaging Instruction
- Technology as a tool

Skyline Vision

Skyline High School empowers students to excel.

Skyline Missions Statement

The Skyline High School community creates opportunities by building relationships, stimulating curiosity, and providing the academic background for future success.

Principal: Joshua Newell

Address: 1767 Blue Sky Dr.

Idaho Falls, ID 83402

Phone: (208) 525-7770

Fax: (208) 525-7778

**Skyline High School
Administrative Team**

Main Office

Secretary	Jessica Risenmay	525-7770
	Fax	525-7778
Bookkeeper	Tammy Anderson	
Principal	Josh Newell	525-7770
Assistant Principal	Hope Larios	
Assistant Principal	Dave Nielsen	
Athletic Director	Gregg Baczuk	525-7500

Attendance Office

Secretary	April Reese	525-7775
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Counseling Center

Secretary	Jodi Fohs	525-7780
Registrar	Gabby Woods-Batalden	
	Fax	525-7736
Counselors	Chelsey Hale (A-G) Stevie Claxton (H-O) Scott Hurst (P-Z)	
College & Career Advisor	Juliette Bruner	524-7814

School Nurse

Sherry Rupp	525-7770
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School Resource Officer

Dax Siddoway	525-7770
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Skyline High School

Bell Schedules

Monday-Thursday	
1 st period	8:30- 9:30
2 nd period	9:35- 10:35
3 rd period	10:40- 11:40
Lunch	11:40- 12:25
4 th period	12:30- 1:30
5 th period	1:35- 2:35
6 th period	2:40- 3:40

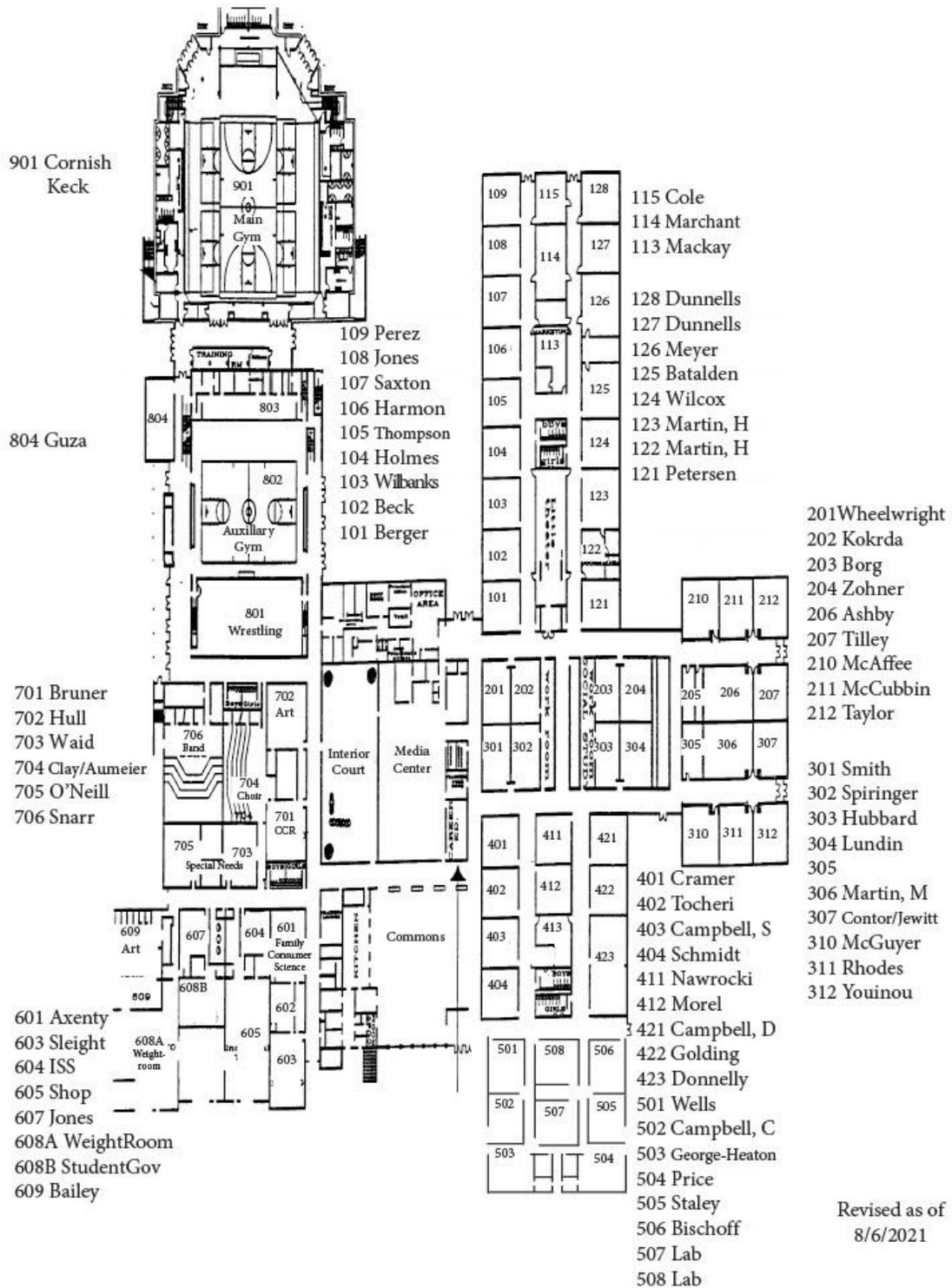
Finals Schedule	
Intervention	8:30- 10:00
1 st period/ 2 nd period	10:05- 11:40
Lunch	11:40- 12:20
3 rd period/ 4 th period	12:25- 2:00
5 th period/ 6 th period	2:05- 3:40

Late Start Friday	
1 st period	9:30- 10:15
2 nd period	10:20- 11:05
Grizz Time	11:10- 11:40
3 rd period	11:45- 12:30
Lunch	12:30- 1:10
4 th period	1:15- 2:00
5 th period	2:05- 2:50
6 th period	2:55- 3:40

Finals Exam Dates	
1 st trimester	November 17 Odd periods November 18 Even periods
2 nd trimester	March 2 Odd periods March 3 Even periods
3 rd trimester	Seniors <u>(during regular bell schedule):</u> May 17 Odd periods May 18 Even periods <u>Underclassmen:</u> May 25 Odd periods May 26 Even periods

Early Release Days	
1 st period	8:30- 9:05
2 nd period	9:10- 9:40
3 rd period	9:45- 10:15
4 th period	10:20- 10:50
5 th period	10:55- 11:25
6 th period	11:30- 12:00
Lunch	12:00- 12:30

Skyline High School Campus Map



Expectations for Student Success

Our expectations for student success encourage each STUDENT:

- Achieve to the best of their ability
- Make consistent attendance and punctuality a daily experience
- Make their high school experience their top priority
- Know, respect, and adhere to our school's rules of conduct
- Complete all assigned work, activities, and tests in an honest way
- Understand individual teacher assignment guidelines and ask for clarification with the teacher regarding anything that may be unclear about an assignment
- Encourage others to know, respect, and adhere to our school's rules of dress and conduct

Our expectations for student success encourage each TEACHER:

- Present clear and fair academic and grading guidelines
- Communicate any significant academic, behavioral, and/or social-emotional concerns to the parent, administrator and/or counselor immediately
- Work in a collaborative, positive, and supportive manner with all students, parents, and colleagues to promote students' success
- Reinforce and uphold our schools' rules of student conduct
- Maintain professional standards of dress and conduct

Our expectations for student success encourage each COUNSELOR:

- Advocate for individual student needs
- Communicate any significant academic, behavioral, and/or social-emotional concerns to the parent, and administrator immediately, within the bounds of professional ethics
- Work in a collaborative, positive, and supportive manner with all students, parents, and colleagues to promote students' success
- Reinforce and uphold our school's rules of student conduct
- Maintain professional standards of dress and conduct

Our expectations for student success encourage each ADMINISTRATOR:

- Facilitate ongoing conversations and reflection about effective instruction and student achievement
- Ensure a safe and secure school campus
- Work in a collaborative, positive, and supportive manner with all students, parents, colleagues, and community members to tirelessly advocate students' success
- Reinforce and uphold our school's rules of student conduct by administering fair and consistent discipline practices
- Encourage all members of the Skyline High School Community to protect and uphold the integrity of our school's diploma
- Maintain professional standards of dress and conduct

Our expectations for student success encourage each PARENT or GUARDIAN:

- Facilitate ongoing conversations and reflection with your student about their academic progress and future goals
- Work in a collaborative, positive, and supportive manner with all teachers, counselors, administrators, and other school employees to promote your student's success
- Reinforce regular and punctual school attendance
- Verify absences with our attendance office within 48 hours of the absence
- Monitor your student's grades and attendance in PowerSchool regularly
- Communicate classroom concerns to the appropriate teacher first

Student and Parent Information

To help with achieving our mission, each student and parent/guardian are responsible for knowing and following the information and policies listed below.

Academic Grading Policies- Academic grades are given based on the following guidelines: A 90-100%, B 80-89%, C 70-79%, D 60-69%, F below 60%, and I (Incomplete). Each student's GPA will be calculated on the following system: A= 4pts, B= 3pts, C= 2pts, D= 1pt, F= 0pts. Students will receive a copy of their grade report at the end of each trimester. Midterm reports are also distributed to students each trimester. Parents may request a progress report from the counselor's office, a teacher conference and/or a counselor conference during the year. To access student's grades, classroom assignments and attendance, please log on to Power School.

Academic Honesty Policy- Please read and follow all procedures carefully. Remember, this policy is in place for the fairness of all students. Cheating, plagiarism, and dishonesty violate this code and defeat the purposes of learning. These practices place the value of grades over learning and run counter to Skyline High School's philosophy and practice of promoting excellence. Consequences for cheating and plagiarism are outlined in the discipline section of this handbook. The included policy is to be followed:

Cheating includes, but is not limited to:

- Taking, stealing, and/or using an assignment from someone else and submitting it as your own
- Allowing another student to take and/or use an assignment to submit as his/her own
- Looking at another student's test or essay with or without the consent of the owner for the purpose of duplicating that work and submitting as your own
- Representing as your own work or words of a parent, sibling, or someone else
- Discussing a test or quiz with student who have not completed or taken the assessment
- Using teacher test materials and/or answer sheets without authorization
- Using teacher computer files or grading programs
- Using any type of "cheat sheet" on your person, an object, or programmed within graphic calculators, or any other electronic device without teacher approval

Plagiarism includes, but is not limited to:

- Directly quoting or paraphrasing all or part of another's written or spoken words without citing the author
- Presenting an idea, theory or formula originated by another person as your own original work
- Purchasing or receiving a term paper or other assignment that is the work of another person and submitting that assignment as your own work
- Repeating information, such as statistics or demographics, which is not common knowledge and which was originally compiled by another person

Advanced Placement Courses- Grades in AP courses will be weighted based on the following scale: A= 5pts, B= 4pts, C= 3pts, D= 2pts, F= 0 pts. AP course offerings include: biology, calculus, chemistry, government, English language, English literature, physics, statistics, and US history. Other courses may be offered if supported by student interest. AP information may be obtained at www.collegeboard.com

Athletics and Eligibility- Any student participating in any athletic program is required to meet the Idaho High School Activities Association Eligibility Requirements. In addition, all athletes must have the necessary forms and questionnaire completed, pay participation fees, purchase an activity card, and have a current physical on file. To be eligible to participate on all academic and/or athletic teams, students must have earned 4 credits from the previous trimester and currently be enrolled in 4 trimester classes. On the day of athletic events, all student athletes must attend at least 4 classes on that specific day. Students must have a cumulative GPA of 2.0 to participate in any extra-curricular activity per district policy. Students who do not have a 2.0 GPA need to meet with an administrator to discuss an eligibility contract. Students must maintain current grades of a 2.0 or higher, and be passing 4 classes during the sport season to participate. Contact the athletic director or school administration for more information.

Athletic and Activities Schedules- See event calendars on school web page.

Attendance Policy- Students are more successful when they establish habits of good and regular attendance. The most successful students are those who are present and who do not need to make up class lectures, notes, discussions, homework, assignments, quizzes and tests. You can never make up everything you miss, even when you're out for only one day. If you must be absent from school, remember that you are responsible for finding out what you missed and for getting all of your make-up work.

1002.21-Dis-enrollment/Re-enrollment on the Basis of Attendance

Students may be dropped from enrollment records after they miss ten consecutive days of attendance without their school being notified by a parent/guardian of the reason(s) for their absence. Students should be re-enrolled on the date and begin attending a District #91 school.

1002.3 Responsibility

Trustees and educators recognize that regular attendance is positively related to student achievement. Everyone shares in the responsibility for making school attendance a priority.

- **Parents/Guardians** are urged to establish good attendance habits throughout the child's schooling experiences. Absences due to family convenience such as vacation, baby-sitting, and

shopping are strongly discouraged. Parents are responsible for verifying absences by contacting the attendance office within 48 hours of the absence. Parents are responsible for providing the school a current and secure telephone number for contact regarding absences.

- **Students** are responsible for attending school every day except when excused for legitimate health reasons or death in the family. Days missed for personal or family convenience should be minimized. When in school, students are required to be in class or in designated areas. If a student exceeds the allowable days, it becomes the student's responsibility to appeal the LCA (explained later). Students who are not living with a parent/legal guardian and have declared themselves emancipated may clear their own absences with an administrator.
- **Teachers** are responsible for structuring the class in such a way that each day is meaningful and rewarding to students in attendance. Teachers are required to take accurate attendance and comply with building level attendance procedures. Teachers should model regular attendance.
- **Administrators** are responsible for establishing building level procedures that are needed to implement the attendance policy. School activities and related travel should be arranged to minimize negative impact on attendance. Attendance records follow a transferring student to the new school. The building principal has final responsibility in attendance matters.

1002.4 Secondary Attendance

Students can miss up to 5 class sessions per trimester. Any days missed beyond the 5 qualify the student for an LCA. Included are definitions pertinent to attendance:

- **Excused Absence**- an excused absence is one that the parent/legal guardian knew of, approved, and cleared with the attendance office before, the day of, or within 48 hours of the absence. All students are expected to check-out at the attendance office if they leave during the school day.
- **Unexcused absence**- an unexcused absence is one in which the parent/legal guardian did not have knowledge of, and/or did not approve, and/or did not clear with the attendance office.
- **Tardy**- late to class within the first 10 minutes of the start of the class period.
- **Truancies**- A. The student is in the school building but is not in attendance at a regularly scheduled class without permission of the teacher or the school office. Parental permission is not valid when a student misses class and remains on school grounds. It is mandatory to receive permission from the teacher of the class the student is leaving or permission from the office. B. The student leaves the school building without prior approval by the parent or guardian (given by phone or written note) and without checking out through the attendance office. C) The student intentionally misses class(es) without the consent/knowledge of the parent.

Loss of Credit Due to Absences (LCA)

Students shall lose credit for any class in which they exceed five (5) absences in a trimester class with the following exceptions: death in the family, school-sponsored activities- acute or chronic illness with accompanying medical note, excused absences.

Loss of Credit Appeal

Each secondary school shall establish an LCA Appeal Committee consisting of three (3) to five (5) counselors and administrators. A parent/guardian/student may appeal assignment of an LCA grade to the school. LCA appeals must be filed within 10 days of the trimester ending. The LCA Appeal Committee is authorized to take the following actions: A) Deny the credit B) Grant the credit. If the LCA committee denies the credit, the LCA is recorded as an F on the transcript. If the LCA is granted, the LCA will be replaced by a credit bearing grade from the gradebook on the transcript. If the student does not file an appeal of the LCA, the LCA will be recorded as an F on the transcript.

Make-up Work

Students have the number of days absent plus 1 day to complete missing assignments from excused absences. All assignments made before a student was absent are due upon the day of return.

Bikes & Boards- For everyone's safety these items are restricted. Bikes etc. are not to be ridden on SHS property, or in the building, and are to be parked at/in the designated racks. The school assumes no responsibility for the loss or damage of these items. Disciplinary action may take place if not followed.

Bullying- 1005.8 Education and Discipline- Student Conduct

Bullying means a student or groups of students repeatedly use their personal power with the clear intention to hurt another student or group of students. Bullying may include, but not limited to physical (hitting, pushing, punching, cornering), verbal (calling names or insults, threatening, telling cruel jokes), and indirectly (isolating, rejecting, excluding, ranking or rating, giving hateful looks). Bullying often occurs without apparent provocation. Bullying is not playful teasing between relatively equal individuals. An act of harassment, intimidation or bullying may also be committed through the use of a landline, cellular device, computer or social media accounts.

Cyber Bullying is an aggressive, intentional act carried out by an individual or group using electronic forms of contact. These may include but are not limited to: text messages, sexting, sending picture or video clips via mobile device or social media, phone calls, email, direct messaging, or any other social media sharing.

Hazing- include but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health, or safety of a student for the purpose of initiation or as a condition or precondition of obtaining membership in, or affiliation with, any district sponsored activity or grade level attainment such as but not limited to: compelled ingestion of a food or drink, alcoholic beverage, drug, or controlled substance; forced exposure to the elements; requiring total or substantial nudity on the part of the person; requiring, encouraging, authorizing or permitting another person to be subject to wearing or carrying any obscene or physically burdensome article; physical assaults upon the

person; offensive physical contact with the person; participation by the person in boxing matches, excessive number of calisthenics, or other physical contests; transportation and abandonment of the person; forced prolonged exclusion from social contact; confinement to unreasonably small, unventilated, unsanitary or unlighted areas; sleep deprivation; assignment of pranks to be performed; any forced activity that could adversely affect the mental or physical health or safety of a student; or any other activities intended to degrade or humiliate. The term hazing, does not include corporal punishment administered by officials or employees of the District Board Policy 1005.1, Freedom from Abuse. For the purposes of the definition, any activity described in the definition shall be presumed to be “forced” activity, the willingness of an individual to participate in such activity notwithstanding.

Class Choice- the system used to provide students flexibility as they set their schedules. Students have the ability to alter their schedules based on available openings. All student initiated schedule changes must be done in Class Choice during the open enrollment window.

Clubs/Organizations- Students can be involved in a wide variety of clubs and organizations at SHS. We highly recommend all students be involved in at least one club or organization. A full list of what is available is on the school’s website.

Counseling Services- SHS offers a variety of services within the counseling department, including: course scheduling, scholarship opportunities, ACT/SAT, personal assistance, and group meetings. It is best to schedule an appointment with your assigned counselor at least once each grading period to discuss future opportunities.

Dance Dress Code and Conduct- The school dress code applies for all school sponsored activities, including dances, although some dances encourage a higher standard of dress. Formal dances encourage gowns, tuxedos, etc. Semi-formal dances encourage knee-length or cocktail length dresses and a coat and tie with dress pants. Casual dances only encourage school dress code.

Dance conduct rules and guidelines are as follows- school dress code must be followed, there will be no public displays of affection, students will not most (push and shove), body surfer, or ride on anyone’s shoulders, students will not “grind” (freak dance), bend over, straddle a dance partner, twerks, remove his/her clothing, or perform any other sexually suggested act, students will be respectful to teachers, parent chaperones and administrators.

Dress Code- The rules of dress for a senior high school are based on common sense, decency and modesty and are not meant to be an inconvenience. Dress standards are subject to current District #91 School Board Policy. Students who wear inappropriate attire may be asked to change, cover the clothing, and may receive discipline consequences. This code applies to all school affiliated activities.

Examples of inappropriate attire are as follows:

- References to drugs, alcohol or tobacco products
- Profanity, vulgarity, sexual images or references or demeaning language or pictures
- Tank tops, spaghetti straps, bare midriff-type shirts, muscle shirts or half tops for either males or females
- Displaying of undergarments, either with shirts or pants exposing them
- Attire that displays or reflects any association to any gangs or gang activity
- Short or skirt hemlines above the normal extension of the student's finger tips, or short enough to expose undergarments
- See through or revealing attire, including torn pants or undergarments
- Sunglasses worn in the building
- Hoods worn over head and/or covering face, while in the building

Dropping Classes- If students wish to drop a class from their schedule they must get approval from their counselor and have the "class drop" form completed before the class can be dropped. Classes dropped after the 6th day of the trimester will result in a "WF" (withdrawal fail) grade.

Electronic Devices- It is at the teacher's discretion on whether a student uses his/her device in the classroom. Failure to follow teacher instruction may lead to a discipline referral.

Evacuations, Fire and Lock Down Drills- Drills are periodically conducted to practice building evacuation. Students should follow the evacuation route or lock-down procedures prescribed for their classroom.

Free and Reduced Lunch- Skyline High School and District #91 participate in the National School Lunch and Breakfast programs. Eligibility forms are available in the front office or cafeteria.

Graduation Honors- The following honors are granted at the graduation ceremony: Summa Cum Laude (4.0 GPA), Magna Cum Laude (3.99 to 3.90 GPA), and Cum Laude (3.89 to 3.75 GPA).

Graduation Requirements- Only students who have met school, district, and state requirements (include ISAT) for graduation will be allowed to participate in the graduation exercises or the graduation senior-related activities. All fees and fines must be paid. Graduation requirements are listed in Idaho Falls School District registration manual.

Lockers- Students are responsible to keep lockers clean. Students are not to jam the lockers in any way. Personal locks on lockers are not permitted. PE lockers will also be assigned to each student enrolled in a PE class. Locks for PE will be provided by the PE department. All lockers may be inspected at any time by school administrators.

Media Center- the media center is open at 9 am on Mondays and at 8 am the remainder of the week, it closes at 4:00 pm daily. Students are welcome to come anytime during the day, including lunch. It is full of excellent resources, and books may be checked out for 30 days.

Medication Policy- Prescribed medicine must be brought to school in the original bottle or container marked with the student's name in a Ziploc bag or envelope and given to the school nurse. All medication must be accompanied with the appropriate documentation from a licensed medical practitioner.

Off-Campus Release- Students who have the approval of administration to not have a full academic schedule must be off campus. Students will be scheduled for the off-campus release during their open period(s). Students must be Juniors or Seniors to qualify for off-campus release, and must be enrolled in four class periods of the six-class period schedule. Students found on campus during off-campus release may be referred to the school resource officer for trespassing. Open periods must occur at the start or end of a students school day, missing classes in the middle of the day are not permitted.

Parking- Students are allowed to park in the areas designated as student parking. Students need to display their parking pass from the rear-view mirror when parking on campus. Students have the responsibility to drive in a safe manner. Students must obey all signed posted in the parking lot. Privileges may be revoked for repeated parking infraction and/or unsafe driving. Vehicles found in violation of the rules listed above may be cited, have an immobilization device (car boot) placed on the vehicle, or result in the vehicle being towed away. The owner of the vehicle will be responsible for citation and booting fees, damages to the vehicle from an immobilization device, and/or towing fees.

Public Concerns Policy- according to Board Policy (Section 506), the Board recognizes that situations may arise in the operating system, which is of concern to parents or the public. Such concerns are best dealt with through communication with appropriate staff members and the officers of the District.

Persons with concerns shall use the following procedures:

- Any concern (grading, student issues, concerns) involving a teacher should first be addressed between the teacher and the concerned party. If requested an administrator may attend the meeting. If the initial concern is expressed to an administrator or a counselor, the concerned party shall be referred to the teacher as soon as possible but not later than five working days.
- If the parties are not able to resolve the concern, it will then be resolved in an administrator-mediated conference between the teacher and the concerned party.
- Unsettled matters from above, or problems/questions concerning individual schools, should be referred to the appropriate District Administrator.
- Unsettled matters from above, or problems/questions concerning the District Administrator, should be referred to the Superintendent.
- If the Superintendent cannot settle the matter satisfactorily, it may be brought before the Board of Trustees.

Public Display of Affection- Students and visitors to the school are not to display public affection on school grounds, such as hugging, kissing, etc.

Schedule Changes- The Master Schedule is based on pre-registration requests. Schedule changes cause major disruption with the already developed schedule - students must first have administrative approval to change classes. All student/parent requests for class transfers will be dealt with with in accordance with the class size standards and the Teacher's Negotiated Master Agreement.

Scholarships- All scholarship information can be obtained in the CCR Room.

School Website- The Skyline High School website, www.d91.k12.id.us/SHS is an excellent way of keeping up to date on any school activities and athletic events, as well as the counseling website. Access for Power School is available for viewing at <http://ps.d91.k12.id.us/public/>

Search and Seizure- SHS staff, administration, and security officers, may check/search any person, locker, backpack, book bag, purse, when reasonable cause is present. Periodic general inspections of lockers may be conducted by school authorities for any reason, at any time, without notice, without student consent, and without a search warrant.

SRO- SHS has a School Resource Officer to help students with any issue that may involve their safety and/or the law.

Student Discipline Policy- There are a variety of potential disruptions to the educational process in school. Student safety, both physical and emotional, is a top priority at Skyline High School. We also believe that problems are best resolved at their lowest level (i.e. student to student, teacher to student, etc.). It is our responsibility to publish a list of potential offenses as well as options that will be utilized to attempt to remediate inappropriate student behavior. The discipline policy will be administered in a firm, fair and consistent manner, respecting the individual dignity of all students. The 3rd offense and beyond on any particular offense also included insubordination and consequences are assigned accordingly. The items listed are not intended to encompass all problems, but to serve as a guide.

Problem	1 st offense	2 nd offense	3 rd offense
Cheating/Plagiarism	Zero on assignment Parent contact Disciplinary referral	Zero on assignment Parent conference Disciplinary referral	Same as previous W/F from class
Disruptive Behavior* Inappropriate language Harassment	Detention or Saturday School Parent contact	Saturday School or 1-5-day OSS Parent contact	1-5-day OSS Parent contact
Distribution of Illegal Substances	Suspension Parent contact Referral to SRO and expulsion (DDRC)		
Dress Code	Student asked to change	Student asked to change Parent contact Saturday School	1-5-day OSS Parent contact
Electronic Devices +	Detention Parent contact	Detention Parent contact	Saturday School Parent contact
Failure to Serve Detention	Detention doubled Parent contact	Saturday School Parent contact	1-5-day ISS Parent contact
Failure to Serve Saturday School	Saturday School doubled	1-5-day ISS	1-5-day OSS

Fighting/Physical Threat *	1-5-day Suspension Inform SRO Parent contact	1-5-day Suspension Inform SRO Parent contact	Long Term Suspension/ Expulsion (DDRC)
Hazing/Bullying* Harassment	Detention/Suspension Parent contact	1-5 Day ISS Bullying Ticket	1-5 Day OSS Bullying Ticket
Inappropriate Display of Affection	Conference with student/s	Student parent conference	1-5-day ISS Parent contact
Insubordination* Including computer use violations	Detention or Saturday School Parent contact	Detention or Saturday School Parent contact	1-5-day ISS/OSS Parent contact
Substance Abuse* Under the influence of or possession of alcohol/drugs/tobacco	1-5-day OSS Inform SRO Parent contact Refer to IMAPCT	5-day OSS Parent contact Petition for Expulsion (DDRC)	Parent contact Expulsion (DDRC)
Theft *	1-3-day OSS Inform SRO Restitution Parent contact	3-5-day OSS Inform SRO Restitution Parent contact	DDRC for Expulsion Parent contact
Habitual Tardies	3 rd tardy in same class Parent contact Lunch detention	4 th tardy Parent contact 2 days lunch detention	5 th tardy Saturday School
Truancy/ Improper Check-out	Saturday School Parent contact	Saturday School x2 Parent contact Attendance Contract	1-3-day ISS Parent contact
Vandalism	Detention Restitution Parent contact	1-3-day OSS Restitution Parent contact	1-5-day OSS Restitution Parent contact
Sexting/Sexual Harassment	Suspension Parent contact Referral to SRO and expulsion (DDRC)		
Weapons	Suspension Parent contact Referral to SRO and expulsion (DDRC)		

***Board Policy allows school administration to suspend a student up to 5 days per incident and to notify law enforcement**

+Use of electronic devices (i.e. cell phones) during the academic day is a privilege and not a right. Students that refuse to comply with teacher directives regarding the use of electronic devices, including cell phones, will be disciplined accordingly.

Technology Use Agreement- http://www.ifschools.org/documents/TUN_English.pdf

Users of D91 Technology shall:

- Use the technology equipment for educational purposes, not for personal or commercial business on district time, nor for any illegal purpose, nor for any other activity prohibited by district policy or guidelines.
- No student use of D91Net unless under instructor supervision and with permission of school personnel, for educator-approved purposes; no use for recreation and entertainment.
- No student use of direct communications such as direct messaging or online chat during class time or on D91Net except under the direct supervision of teaching or administrative staff for educational purposes.
- Be responsible at all times for proper use of accounts: Use only assigned accounts and keep passwords confidential; No student use of staff accounts.
- Do not permit others to use accounts for which I am responsible.
- Prevent unauthorized use by logging off of or locking any computer that I am not directly monitoring.
- Protect the privacy of others and myself:
 - Not view, use, transmit or copy information or files for which I am not authorized.
 - Not disclose personal or private information about others or myself.
- Respect and protect the intellectual property of others:
 - Be responsible for determining whether or not any material, including software, texts, music files, movies, etc., is in the public domain before using, copying, distributing, or installing it.
 - Not use the D91Net for copyrighted or licensed material without permission, recognizing that it is illegal.
 - Not plagiarize (use another person's work without permission and attribution).
- Treat D91Net with respect, to protect its security, integrity, and availability:
 - Not disable or interfere with any antivirus or anti-malware protection on D91Net, and to immediately notify school personnel if a virus or malicious software is found.
 - Report any security risks or violations to a teacher or system administrator.
 - Not destroy, damage, or alter equipment, information or resources that do not belong to me. Use only approved technology equipment and software within the district, following D91 policies and guidelines for where and how they are to be used.
 - Not use personally owned technology unless inspected and approved according to D91 policies.
 - Not permit others (such as family or friends) to use technology assigned by D91 for my use.
 - Not send spam, chain letters or other mass unsolicited mailings.

- Respect and practice community principles and ethics:
 - Use polite communication; no harassment or bullying, or abusive, vulgar, or inappropriate language.
 - Not intentionally access, transmit, copy or create any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive or illegal material; and to immediately report accidental access to a teacher or administrator.
 - Avoid material on the internet that does not relate to educational pursuits.
 - Not transmit materials, information or software in violation of any local, state, or federal law/s.
 - Conform to all D91 Board policies regarding technology use while using D91 technology resources.

Visitor's Pass- We welcome parents and other adults to SHS. However, we do need all visitors, including parents/guardians, to check in at the main office and obtain a visitor pass before visiting any campus space/s. Students from other schools and young people not enrolled in SHS are not allowed to visit during school hours. Failure to comply may result in criminal prosecution. This also includes students who were once enrolled and are not currently enrolled at SHS.

Zero Tolerance Policy for Weapons

Statement of Policy for Possession- Section 1006 of the Board of Trustees of School District 91 states that any student who has a firearm or explosives in their possession (either on their person, in their purse, handbag, or backpack, or in their locker) will be immediately suspended from school. The administration of the building where the offense occurred will hold a Due Process hearing within five days of the incident and make a written recommendation for expulsion to the Board of Trustees, if appropriate. If petitioned for expulsion, the Board will hold such a hearing at its next regularly scheduled meeting, or at a special meeting, if the Board deems necessary. In addition, any student who uses other deadly or dangerous weapons as defined in federal law section 921 of Title 18 of the United States Code shall be subject to the same procedures and penalties described in the above paragraph. Any student expelled under this section may not apply for re-admission for twelve months from the date of expulsion. If re-admission is granted after proper application, it will not occur until the start of the next grading term following approval of re-admission. The entire Zero-Tolerance policy is located in the Main Office or can be viewed on the District's website: www.d91.k12.id.us

Zero Tolerance Policy for Discrimination

Nondiscrimination statement- District 91 and Skyline High School hereby notifies all of its employees, students, and potential employees that it complies with the laws enforced by the Office of Civil Rights including:

- Title II of the American Disabilities Act of 1990 which prohibits discrimination in all employment practices including job application procedures, hiring, firing, advancement, compensation, training and other terms, conditions and privileges of employment.
- Title VI of the Civil Rights Act of 1964 which protects people from discrimination on the basis of race, color, or national origin;
- Title IX of the Education Amendments of 1972 that prohibits discrimination on the basis of sex;
- Section 504 of the Rehabilitation Act of 1972 prohibiting discrimination on the basis of handicap (disability); and the Age Discrimination Act of 1975 which prohibits discrimination on the basis of age.
- All employees, students, and potential employees have the right to equal admission, access, treatment of employment in its educational programs and activities.
- Inquiries concerning Title II, Title VI, Title IX, Section 504, and the Age of Discrimination Act may be referred to this District's Superintendent of Schools, Human Resource Director, 504 Coordinator or the Idaho Department of Education Office.